### Overview
Just like putting a piece of paper on the overhead transparency projector. The Screen Shade places a gray box over all programs currently open on the computer or the current Notebook page. Handles on all four edges allow for the screen shade to reveal only what the user wants to show.

### Screen Shade in SMART Notebook
*Can be used to cover portions of the SMART Notebook page (Note: Screen Shade can be turned on and off for each individual page within a Notebook and saved with preselected layouts).*

1. Navigate to desired page
2. Click on the "Show/Hide Screen Shade button
3. Adjust as needed

![Show/Hide Screen Shade](image)

### Screen Shade with Desktop Applications
*Can be used to cover portions of any computer program*

1. Right-click on the SMART Board icon by the clock
2. Click on Screen Shade
3. Adjust handles as needed

### Changing the Screen Shade Color (Notebook 14.3 or later only)
1. Navigate to desired page
2. Click on the "Show/Hide Screen Shade button
3. Adjust as needed
4. Touch the gray portion of the screen shade (continue clicking until desired color displays)
   - Tap the screen shade until it changes to the color you want to use during your presentation.

![Changing Screen Shade Color](image)