**Adding the Network to your iPad or iPod Touch**

### Step 1 – Remove Profiles

The LCISDiOS Network can be added to any district purchased iOS device. Before beginning, remove any existing profiles by selecting:

1. Settings
2. General
3. Profiles

Select each profile, one by one, and choose **Remove**.

**Note** – You WILL NOT see the **Profiles** tab if you do not have any profiles to remove.

### Step 2 – Visit iCafe

To connect to the LCISD Guest Network –

1. Settings
2. Wi-Fi
3. Choose the LCISD-Guest.Access Network
4. Scroll down to the bottom of the Acceptable Use Policy and select **I Accept**

Once you have Wi-Fi Access open Safari and visit: [http://icafe.lcisd.org](http://icafe.lcisd.org)

Select the iOS tab and **Enroll iOS Device**. Then, enter your district credentials to log in – the same way you would log into your district computer.

### Step 3 – Install Profiles

1. Use the drop-down options to **Answer All 3 Questions** about your iOS device.
2. Select **Enroll**
3. **Read the instructions** on the next page
4. **Scroll Down** to the bottom of the page and select **Enroll Now**
   **iOS** – **iPad Touch** – Be sure to select “Web View” rather than “Mobile View”
5. **Follow the On-screen Prompts and Select:**
   - Register
   - Install
   - Install
   - Done

### Step 4 – Connecting to LCISD-iOS Wi-Fi Network

It’s now time to choose the LCISD-iOS Wi-Fi Network as your preferred network at school!

1. Settings
2. Wi-Fi
3. Select the **LCISD-iOS Network**

**Important Note:** It may take up to 5 minutes for this network to appear on your list of available networks. **Please be patient!**

### Step 5 – “Forgetting” LCISD-Guest.Access

After you've connected to the LCISD-iOS Network, you’ll want to stop connecting automatically to the LCISD-Guest.Access Network. To do this:

1. Settings
2. Wi-Fi
3. Select the **small blue arrow** to the right of LCISD-Guest.Access
4. Choose **Forget this Network** from the top of the page
5. Choose **Forget** from the warning that will pop up.
Getting Started

Accessing email on your iPad, iTouch or iPhone is simple and convenient!

To get started:
1. Open **Settings**
2. Select **Mail, Contacts, Calendars**
3. Select **Add Account**
4. Select **Microsoft Exchange**.

Enter **owa.smarshexchange.com** as your **Server** on the next screen and click **Next**. It will take a few seconds for your email credentials to be verified.

Customize Mail Settings

Once you’ve set up your account, take a moment to decide which mail options you’d like to turn on. Depending on your email needs, you might also like to set Mail Days to Sync to No Limit.

**Teacher Tip – Temporarily Turn Off Email**
Want to turn your email off for the weekend, or need to hand this iOS device over to a student? Temporarily turn off your email by selecting **OFF** next to mail, on this menu.

Delete your email account from this device, by selecting Delete Account.

Not sure which setting’s you’ll like? You can always visit this menu again by selecting:
1. Settings
2. Mail, Contacts, and Calendars
3. Then select your mail account’s name.