Insert Link

What is it?
By inserting links to files and websites, your flipcharts can become a place that stores all the components for your lessons.

Inserting File
1. Click > Insert >> Link >>> File
2. Select the file you would like to insert
3. Choose "Add link as" option that best fits
4. Choose "Store as" option that best fits
**Recommended- "Store file in flipchart" -- this will keep the linked file available when sharing
5. OK

Inserting Website or HTML
1. Copy the URL or HTML embed code you want to insert
2. Click > Insert >> Link
>>>Link (or Embedded HTML)
3. Paste the space provided
4. If inserting a link, choose "Add link as" option
5. OK

Link Types
- **File** - link to any document saved on your computer
- **Website**
- **Embedded HTML** - embed items where HTML code is available

http://icafe.lcisd.org

INTERACT
Integrating Technology Realistically Among Classroom Teachers

Copyright LCISD