## Insert Image: From Document Camera

<table>
<thead>
<tr>
<th>Did you Know?</th>
<th>How do I do it?</th>
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| USB ready document cameras can be used to quickly import images on-the-go into ActivInspire for later use. | 1. **Open** document camera software (*for example - AverMedia 3*) on your computer and be sure you can see an image. (Check your document camera user's guide for help - if needed.)  
  2. **Exit** document camera software.  
  3. **Open** ActivInspire  
  4. **Insert -> From Scanner/Camera**  
  5. Select the **Name** of your Document Camera  
  6. Take a **Snapshot** of the area you'd like to import into ActivInspire.  
  7. Once the image is imported into ActivInspire, it can be resized, copied, and saved within your flipchart as needed. |

Your document camera must be plugged into your computer via USB.