**GETTING STARTED WITH WATERFORD EARLY LEARNING™ INTERACTIVE WHITEBOARD LESSONS**

*Waterford Early Learning™* Interactive Whiteboard Lessons consist of media files that can be opened and played only with ActivInspire® 1.3.15321 or higher. This document will help you have an optimal experience using Waterford lessons.

### OPENING A LESSON

When you open a lesson, be sure the **Design Mode** button on the top bar is blue, indicating that the lesson is ready for presentation. If the button is red, click it once to make it blue.

### WATERFORD LESSON TOOLBAR

1. When you open a lesson, minimize the standard toolbar (if it is not docked top or bottom) by clicking the **Roll Up** button (located in the upper right-hand corner of the toolbar). Waterford lessons have a built-in, simplified toolbar for teachers and students to easily access the tools they will need on any screen.

2. To advance from the cover screen to the next page, tap the cover screen with the **Pen** tool (ActivInspire opens with the **Pen** tool active).

3. The Waterford lesson toolbar includes some or all of the following tools, depending on the activity.

   - The **Select** tool allows you to select and interact with objects on the page.
   - The **Teacher Notes** tool opens the Notes Browser.
   - The **Undo** tool undoes your last action.
   - The **Page Reset** tool restores the page to its original appearance.
   - The **Pen** tool allows you to select interactive objects and write on the screen.
   - The **Recorder** tool allows you to record sound.
   - The **Eraser** tool erases top-layer objects, revealing objects on layers underneath.
**ADJUSTING YOUR SCREEN**

You may want to adjust your screen so that Waterford lessons best fit your screen's size. To optimize your screen's appearance, follow these steps:

1. From the **sizing details** drop-down menu in the upper-right corner of the screen, select **100%**.

2. Adjust your screen's resolution.

   **For Windows**:  
   1. From your desktop, click **Start**.
   2. Click **Control Panel**.
   3. Click **Display**.
   4. Click **Adjust resolution**.
   5. From the **Resolution** drop-down menu, select **1024 x 768**. If this is not available, select a setting with a height as close to 768 as possible.
   6. Click **OK**.

   **For Mac**:  
   1. From your desktop, click the Apple® icon.
   2. Click **System Preferences**.
   3. Click **Displays**.
   4. Click **1024 x 768**. If this is not available, select a setting with a height as close to 768 as possible.

   Your screen may also look better with one of the following options:

   **A** From the **sizing details** drop-down menu in the upper-right corner of the screen, select **Best Fit**.

   **B** In the upper-right corner of the screen, click **Restore Down**.

   **C** From the **sizing details** drop-down menu in the upper-right corner of the screen, select **Fit to Width**.

**ADDITIONAL HELP**

Additional ActivInspire training is available at www.prometheanplanet.com. For questions about Waterford lessons, contact your Pearson representative.